

August 4, 2010

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RE: In the Matter of the Technology Systems Contractor License of AMP Alarm, LLC,  
and the Power Limited Technician License of Jeffrey Henkenius;  
OAH Docket No. 11-1900-21368-2

Dear Counsel:

This letter will confirm our discussions during the telephone prehearing conference held in the above matter on July 29, 2010, and constitutes the First Prehearing Order in this contested case proceeding.

The following schedule will govern this matter:

1. By September 15, 2010, the Department of Labor and Industry shall serve and file a statement identifying persons the Department expects to call as expert witnesses in this case.
2. By October 15, 2010, the Respondents shall serve and file a statement identifying persons they expect to call as expert witnesses in this case.
3. By November 1, 2010, the Department shall serve a file a statement identifying any other persons it expects to call as expert witnesses.
4. The parties' expert witness disclosures shall describe the subject matter of the expected testimony of each expert, state the substance of facts and opinions to which each expert is expected to testify, and provide a summary of the grounds for each opinion.

5. By November 23, 2010, the parties shall exchange and file proposed exhibit and witness lists relating to this case. The witness lists shall include a brief summary of the expected testimony of each witness. If any documents identified as exhibits have not yet been exchanged, copies shall be provided with the exhibit lists. Exhibits shall be premarked by the parties using numbers rather than letters.
6. All discovery shall be completed by November 30, 2010.
7. Pursuant to Minn. R. 1400.6950, subp. 2, any party objecting to the foundation for any written exhibit must notify both the offering party and the Administrative Law Judge in writing at least two working days before the hearing or the foundation objection is waived.
8. The hearing in this matter shall be held on December 7, 2010, commencing at 9:00 a.m. in the courtrooms of the Office of Administrative Hearings, 600 North Robert Street, First Floor, St. Paul, Minnesota.
9. The hearing shall be digitally recorded unless the parties notify the Administrative Law Judge by November 29, 2010, that they will require the services of a court reporter.

Please do not hesitate to contact me if you believe that an additional prehearing conference or telephone conference call prior to the hearing would be helpful.

Sincerely,

s/Barbara L. Neilson

BARBARA L. NEILSON  
Administrative Law Judge  
Tel.: (651) 361-7845

cc: Docket Coordinator